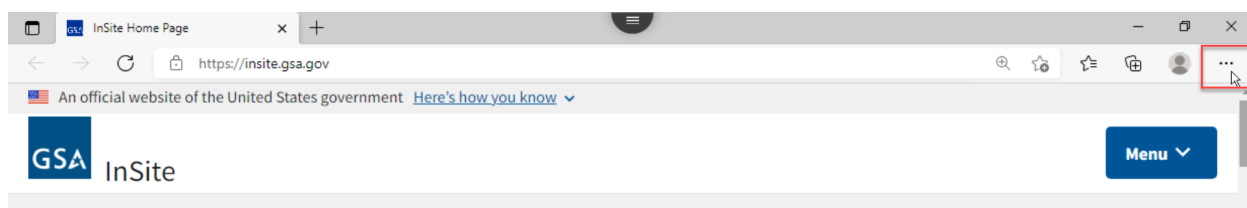


Clearing the Edge Cache

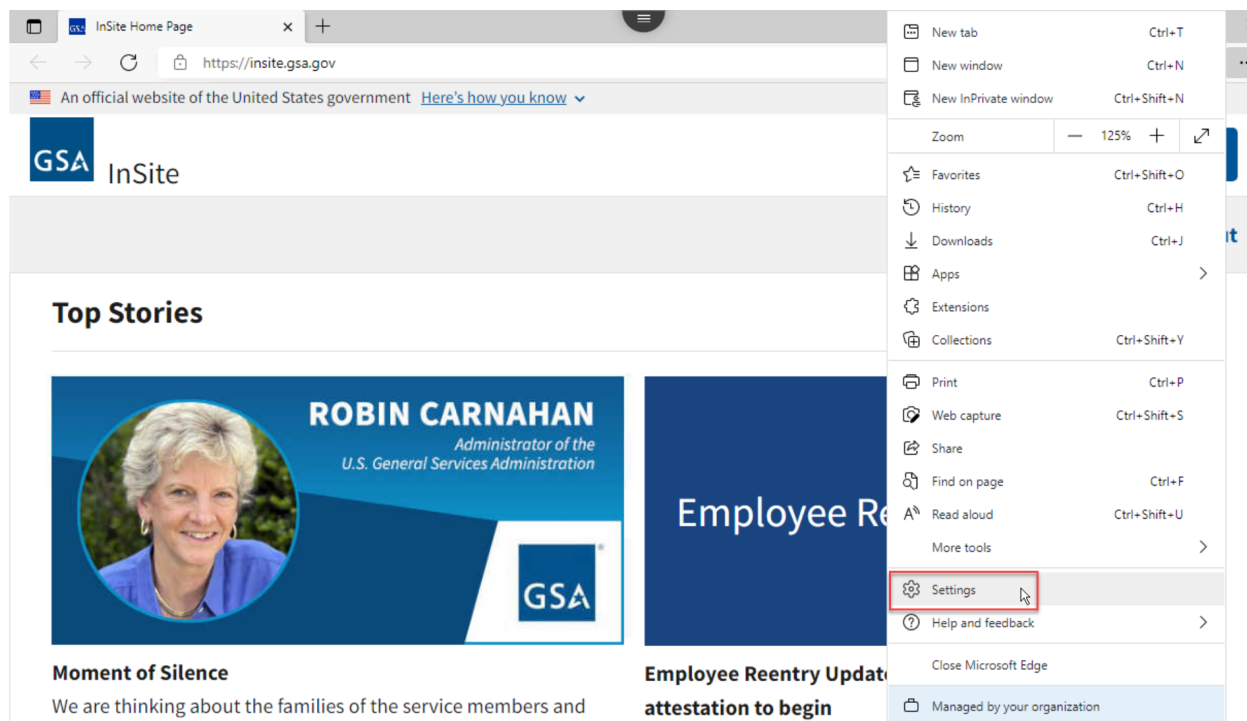
Follow this job aid to learn how to clear the cache for Microsoft Edge. This can resolve appearance and performance issues with HR Links.

Clear the Cache in Microsoft Edge

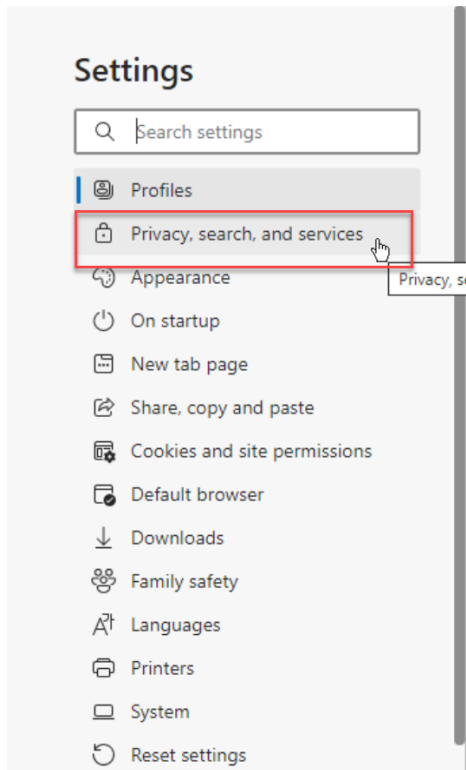
1. Sign out of HR Links if you are in it.
2. Select the **Settings and More** icon (3 dots) in the upper right corner of the Edge window.



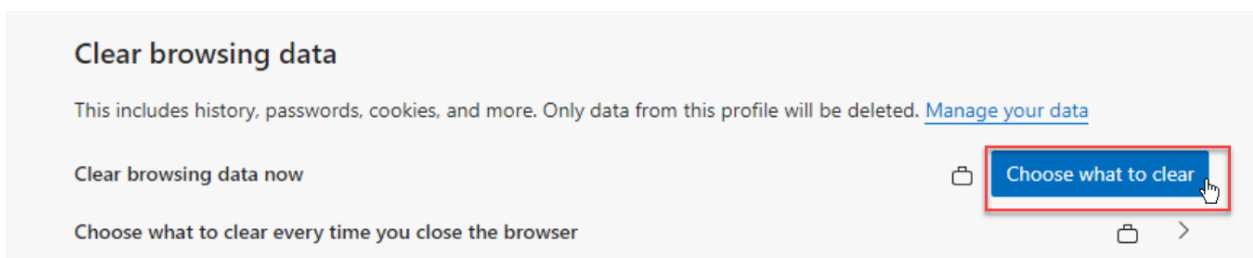
3. Select **Settings**. The Settings window is displayed.



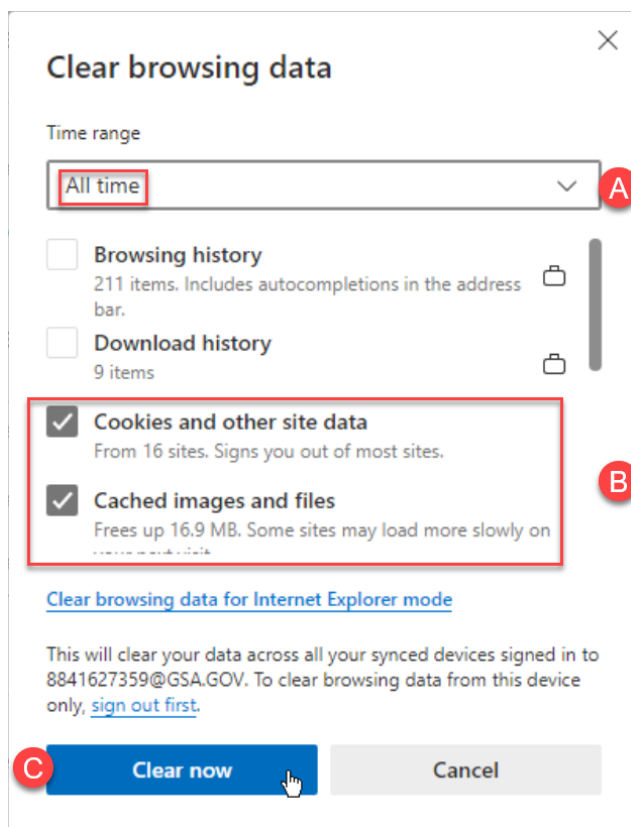
4. Select the **Privacy, search and services** option from the Settings menu. The Privacy screen is displayed.



5. Scroll down to the **Clear Browsing Data** area and select the **Choose what to clear** button.



6. The Clear Browsing Data dialog box is displayed.



- Choose **All Time** for the Time Range.
 - Select both the **Cookies and other site data** and **Cached images and files** check boxes.
 - Select the **Clear now** button.
7. Close all Google Chrome, Microsoft Edge, and Microsoft Internet Explorer application windows using the **X** button in the upper right corner.





Questions?

Check out our [complete library](#) of job aids, videos, and training courses! You can search based on your role ([employee](#), [supervisor](#), [timekeeper](#)) or by topic ([time and leave](#), [telework](#), [benefits](#), [performance](#)).

If you still have questions, contact the following:

- **Issues with Single Sign On (SSO):** GSA IT Service Desk at 866-450-5250 or ITServiceDesk@gsa.gov
- **Time and Attendance:** [your Timekeeper or Time Administrator](#)
- **Benefits:** the [Benefits and Retirement Center](#)
- **Performance Management:** the [HR performance team](#)
- **Need a new labor code in HR Links:** Contact your [regional Labor Admin](#)
- **All other HR Questions contact your servicing HR Office:**
 - [PBS HR Service Center](#)
 - [FAS HR Service Center](#)
 - [Staff Office HR Service Center](#)
 - [Executive Resources HR Service Center](#)